



Lambton Public Health
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COVID-19 Operational Requirements: Child Care Re-Opening

Date: _____

Facility Name: _____

Facility Address: _____

Operator Name: _____

Signature: _____

Inspector: _____

Signature: _____

1.	Entrance	YES	NO	N/A
1.1	<p>Passive Screening and Signage: There is signage at the entrance prompting staff, parents/guardians, and essential visitors to self-identify if they/their children have signs and symptoms of COVID-19.</p> <p>There are also:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Reminders to perform hand hygiene. See poster: https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-hand-hygiene.pdf?la=en <input type="checkbox"/> Reminders to follow respiratory etiquette. See poster: https://www.publichealthontario.ca/-/media/documents/C/2013/clincial-office-cough-signage.pdf?la=en <input type="checkbox"/> Access to alcohol-based hand rub (ABHR) in an alcohol concentration of at least 70% (not accessible to children) Signage for proper mask use. See poster: https://www.publichealthontario.ca/-/media/documents/r/2012/rpap-recommended-ppe-steps.pdf?la=en <input type="checkbox"/> Upon entry in the childcare center, staff, essential visitors and children shall wash their hands 			
1.2	<p>Active Screening: There is a screener present at the entrance to actively screen all staff, children, parents/guardians, and essential visitors, for signs and symptoms (including taking temperatures) as they enter the building.</p> <p>Thermometers must not be used between children/staff without single use protective covers or disinfecting between uses.</p> <p>Symptoms of COVID19 include:</p>			

1.	Entrance	YES	NO	N/A
	<p>Common symptoms:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fever (37.8C or higher) <input type="checkbox"/> New or worsening cough <input type="checkbox"/> Shortness of breath <p>Other symptoms include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Sore throat <input type="checkbox"/> Difficulty swallowing <input type="checkbox"/> New olfactory or taste disorders <input type="checkbox"/> Nausea/vomiting, diarrhea, abdominal pain <input type="checkbox"/> Runny nose/nasal congestion (except seasonal allergies, nasal drip etc) <input type="checkbox"/> Unexplained fatigue/malaise/myalgia <input type="checkbox"/> Chills <input type="checkbox"/> Headache <input type="checkbox"/> Croup <input type="checkbox"/> Conjunctivitis <input type="checkbox"/> Lethargy / difficulty feeding in infants <p>There are also:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Physical distancing measures in place - through physical means (2m) or plexiglass/other barrier. See Poster: https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/diseases-conditions/coronavirus/social-distancing/social-distancing-eng.pdf Link for Lambton Public Health Physical Distancing Poster <input type="checkbox"/> Personal protective equipment (PPE) <ul style="list-style-type: none"> <input type="checkbox"/> Surgical/procedure mask <input type="checkbox"/> Eye protection (goggles or face shield) <input type="checkbox"/> Gown <input type="checkbox"/> A log book of all individuals entering the facility <ul style="list-style-type: none"> <input type="checkbox"/> Name <input type="checkbox"/> Contact information <input type="checkbox"/> Time of arrival/departure <input type="checkbox"/> Screening results <input type="checkbox"/> A process for individuals who respond “yes” to one or more symptoms of COVID-19 <input type="checkbox"/> Screeners ask all staff if they are working at other facilities <input type="checkbox"/> Those who respond yes to working in another facility are NOT to enter the facility <input type="checkbox"/> Supply/replacement staff should be assigned to specific cohorts 			

1.	Entrance	YES	NO	N/A
1.3	<p>Ongoing Monitoring: Staff, and children, are monitored for symptoms and signs of COVID-19. If a child or staff member becomes sick while in program they are isolated and family members contacted for pick-up – refer to the center’s COVID19 Response Plan for managing ill staff/children.</p> <p>A designated person is responsible for ongoing monitoring and related documentation.</p> <p>There is also:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A written process for isolating sick children and staff <input type="checkbox"/> A designated location for isolation: <input type="checkbox"/> A written process for cleaning and disinfecting items used by the sick individual <input type="checkbox"/> Staff are aware of reporting requirements. Childcare centers have a duty to report suspected or confirmed cases of COVID19 under the Health Protection and Promotion Act (HPPA) 			
	<ul style="list-style-type: none"> <input type="checkbox"/> Public Health Hotline – 1-800-667-1839, option 6 			
1.4	<p>Drop-Off and Pick-up Procedures: Procedures support physical distancing and separate groups as best as possible (i.e., each cohort enters through a different door, or staggered entrance times).</p> <p>Parents/guardians do not go past the screening area, unless necessary.</p> <ul style="list-style-type: none"> <input type="checkbox"/> ABHR available at all entrances. Verify that wall dispensers have material <input type="checkbox"/> Physical distancing of 2 meters (using signage/markings on the ground) <input type="checkbox"/> Personal belongings minimized. If brought, are labeled and kept in the child’s designated area 			
2.	Maximum Capacity, Cohort Size and Ratio: A cohort is defined as a group of children and staff members assigned to them, who stay together throughout the duration of the program for minimum 7 days.	YES	NO	N/A
2.1	<ul style="list-style-type: none"> <input type="checkbox"/> If more than one child care program or day camp is offered per building, a separation between the programs and cohorts is maintained <input type="checkbox"/> Maximum cohort size for each room is 10 individuals (including children and staff - excludes special needs resource staff) <input type="checkbox"/> Cohorts are not mixed 			

3.	Use of Masks and Personal Protective Equipment (PPE): Masks are not recommended for children, particularly those under the age of two.	YES	NO	N/A
.1	<p>Masks available for use in the screening area, for staff cleaning and disinfecting blood or bodily fluid spills, for staff caring for a sick child or a child showing symptoms of illness (if tolerated and above the age of 2).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Where masks are stored: <input type="checkbox"/> Staff have access to masks <input type="checkbox"/> Quantity of PPE: <ul style="list-style-type: none"> <input type="checkbox"/> Masks <input type="checkbox"/> Gloves <input type="checkbox"/> Gowns <input type="checkbox"/> Eye protection – goggles/ faceshield <input type="checkbox"/> Staff assess and monitor the rate of use <p>Staff are trained on and can demonstrate proper donning and doffing of PPE.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Observed staff demonstrating proper donning and doffing of PPE 			
3.2	<p>Proper hand hygiene is preformed and promoted throughout the facility.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Appropriate number of hand washing sinks available 			

4.	Cleaning and Disinfection	YES	NO	N/A
4.1	<p>Frequently touched surfaces are cleaned and disinfected at least twice a day (i.e., doorknobs, water fountain knobs, light switches, toilet and faucet handles, electronic devices, and tabletops).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Designated cleaning staff: 			
4.2	<p>Facility uses approved, non-expired cleaning products that have a DIN number and a manufacturer’s recommended contact time of less than 5 minutes.</p> <p>Product used:</p>			
4.3	<p>A cleaning and disinfection log is used to track and demonstrate cleaning schedules.</p>			
4.4	<p>Linens (i.e., infant blankets and single-use face/hand cloths) are laundered in between children.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Linens are laundered after each use <input type="checkbox"/> cot covers are laundered weekly /laundered between uses if shared <input type="checkbox"/> cots are disinfected at minimum weekly or between uses if shared <input type="checkbox"/> cots are stored in a manner to prevent cross contamination. (stacking is permitted) 			

5.	Space Set-Up and Physical Distancing	YES	NO	N/A
5.1	Physical distancing of 2m maintained between cohorts (including during outdoor play). <input type="checkbox"/> No mixing of cohorts <input type="checkbox"/> Scheduled times for each cohort in common areas (gyms, outdoor playgrounds)			
5.2	Physical distancing is promoted within cohorts <input type="checkbox"/> Spreading children out <input type="checkbox"/> Incorporating individual activities or activities that encourage more space between children			
5.3	A physical barrier is in place to ensure physical distancing when cohorts are using the same indoor space.			
5.4	Physical distance is maintained between cots/resting mats/playpens or children are placed head to toe or toe to toe if space is limited.			
5.5	Shared spaces that cannot be cleaned and disinfected are not used. (Example: outdoor sand boxes)			

6.	Equipment and Toy Usage	YES	NO	N/A
6.1	Toys and equipment are cleaned and disinfected at a minimum between cohorts (avoid toys/equipment that cannot be cleaned and disinfected). <input type="checkbox"/> Who is responsible for cleaning and disinfecting: <input type="checkbox"/> Mouthed toys are cleaned and disinfected immediately after the child is finished using it. Mouthed toy bins are available in each cohort room <input type="checkbox"/> Each cohort has designated toys and equipment, if applicable			
6.2	Sensory materials are single use (available to the child for the activity) and labelled with the child's name, if applicable.			
6.3	Play structures are used one cohort at a time. <input type="checkbox"/> Established schedule for each cohort Play structures are cleaned and disinfected before and after each cohort use. <input type="checkbox"/> Log documenting cleaning and disinfecting Community playgrounds are not be used at this time.			

7.	Interactions with Infants/Toddlers	YES	NO	N/A
7.1	Use blankets or cloths over clothing when holding infants and toddlers. Change the blankets or cloths between children. <input type="checkbox"/> Clean linens stored in sanitary condition <input type="checkbox"/> Laundry bin provided in each cohort room <input type="checkbox"/> Linens immediately placed into laundry bin after use			
7.2	Avoid getting close to faces of children whenever possible (ie. activities that may result in droplet spread)			

8.	Food Provisions	YES	NO	N/A
8.1	No self-serve or food sharing. Meals are served in individual portions, using utensils.			
8.2	Hand hygiene practiced by staff, food handler, and children. <ul style="list-style-type: none"> <input type="checkbox"/> Staff wash hands prior to serving food <input type="checkbox"/> Food handlers wash hands as needed during food preparation <input type="checkbox"/> Children wash hands before meals and snacks 			
8.3	Where possible, children practice physical distancing while eating. <ul style="list-style-type: none"> <input type="checkbox"/> Adequate spacing in cohort rooms for food service <input type="checkbox"/> Common dining areas have separate areas for cohorts or staggered schedules 			

9.	Staff Training	YES	NO	N/A
9.1	Staff are provided training on health, safety, and other operational measures. <ul style="list-style-type: none"> <input type="checkbox"/> Instruction on cleaning and disinfection <input type="checkbox"/> How to safely conduct daily screening and keep daily attendance records <input type="checkbox"/> Proper mask use <input type="checkbox"/> Proper hand hygiene <input type="checkbox"/> What to do if someone becomes sick 			
9.2	Record keeping for staff training are available.			

10.	Visitors	YES	NO	N/A
10.1	No non-essential visitors at the program. No volunteers or students at the program.			
10.2	Ministry and other public health officials are screened prior to entering the premises, wear PPE, and follow any other protocols.			

Comments:

Adapted from The City of Hamilton, Healthy & Safe Communities Department
Children's Services & Neighbourhood Development Division